

Prince William Area League of Women Voters of Virginia
Executive Committee Minutes

August 21, 2018

at Manassas City Hall

In attendance were Carol Proven, Barbara Amster, Connie Gilman, Jessie Barringer, Jane Touchet, Carol Noggle, Judy Hingle, Karen Kallmeyer, Pam Farrand.

President Carol Proven called the meeting to order at 9:30 AM.

Minutes J. Hingle moved the minutes of the July 17th 2018 meeting be approved. The motion was seconded & passed. The minutes of the Annual Meeting of June 23, 2018 were distributed. One guest name was corrected. Please read and send corrections to Pam.

Reports

Treasurer's Report: G. White's report for July was presented, with the new fiscal year's monthly report tracking income and expenses over the course of the year. Grace conducted a thorough audit of our bank records and checking balances. She found minor corrections with the net impact being a decrease of \$22 in the starting balance for this new FY from the ending balance reported in June. Kudos to Grace for doing a great job.

J. Barringer asked if it was necessary to provide monthly as opposed to quarterly. C. Proven said the report is prepared monthly anyway, so providing it is not a problem.

Membership: J. Touchet reported. 20 members joined in 2018. An email reminder will be sent to members who have not yet renewed, then a call. We're researching an online form.

PWC Electoral Board: C. Noggle attended its recent meeting. There are some budget concerns as they purchase new voting equipment and establish more precincts because of an increasing number of voters. They appear to have the budget issues under control.

Carol distributed voter information at several events this month. She will send up-to-date files of TOP 10 to Board members so that we may print them out.

Vote411.org will launch next week. Some candidates have yet to submit answers to questions.

Voter Registration (VR). J. Hingle reported. Oct. 15 is the last date to register for the Nov. elections. There are numerous Sept. events & we're still waiting on high school schedules. Signup Genius has made for a much smoother volunteer process. We need to be sure not to schedule more events than we can handle. Since VR is a growing program, managing supplies & materials has grown more complicated. Judy will form a committee to be actively involved in the process. Right now, a mentor is assigned to all events to guide those new to the process; every mentor should have a supply of materials. We need three complete sets of table signs. Judy will review all inventory & refresh where needed. C.

Noggle noted that revisions to voting/ballot information prior to the elections often requires us to reprint materials, and this needs to be considered when determining print quantities & refreshing mentors' supplies.

B. Amster updated us on the active group of members in Warrenton who work on VRs in their area. It was agreed we should invite someone from that group sit on the board.

Events:

We're partnering with the Prince William Committee of 100 on a series of candidate forums across the county. Dates have not been formalized yet.

B. Amster has begun to work on a forum in Dec. for state senators/delegates to talk about their legislative priorities prior to the General Assembly, answer questions, and meet constituents. B. Greiling is working with her.

There will be an Opioids & You Program Aug. 30 at The Regency in Haymarket and we will have a membership table.

Sips & Civility – 9/10: C. Gilman reported on the logistics and cost of the room at City Tavern. We need to pay for the room and tip for the server. She also said we may have to share the room. **Motion:** B. Amster moved that we use money from the treasury to cover room & server charge/tip of \$50-60 plus tip. The motion was seconded and passed.

Fall kick-off meeting on 9/23 will feature three speakers. Members will pay \$22, full cost of each meal is \$32, so these will be subsidized.

Book Discussion: Anna Ritter led a good discussion on *Women and Power*, by Mary Beard last month. Next meeting is Nov. 3 in the Chinn Park Library Conference Room.

Communications: B. Amster reported. *Prince William Living* features the League in this month's issue. It can be found at public libraries or in your town hall. The editorial staff at PW & Fauquier Times will print Natl. Voter Registration Day information; we will ask them to publish the Vote 411 voter guide as well. The editor is interested in a story about the Fauquier League group and cooperation across county lines. Overall, we're getting great exposure.

Publicity will begin in Sept. for the Opioid Program with LifeLong Learning Institute at Manassas Park Community Center on Nov. 17. This will be a daylong event.

Delta Sigma Theta sorority has approached Barbara about a speaker for their meeting in Manassas in November.

LWVUS has a new logo. As we reprint materials we will changeover to the new logo.

Website & Newsletter: PayPal is up on the site. Newsletter will be published by Sept 15. Please send all information to Karen Kallmeyer.

New Business: C. Proven, C. Noggle, and G. White will attend League Workshops.

We need to find a new recording secretary as Pam Farrand has stepped down. J. Hingle will chair a nominating committee with B. Amster to find an interim replacement. According to the Bylaws, we will vote on the nominee at our next meeting.

We discussed a proposal from L. Larsen to provide volunteers to transport people to the polls particularly from senior communities. At this time the Manassas City Election Office has the tel. no. for Jane Maddocks posted by their phones. If they receive a call from someone who needs a ride they will call Jane. The Election Office does not provide transportation services but will call willing organizations or individuals.

The meeting was adjourned at 11:40 AM.

Next Board Meeting, Tuesday, Sept. 18, 2018, 9:30 AM at Manassas City Hall.

Sun., Sept. 23 - Fall Kick-Off Meeting, Sunday Brunch, featuring Pat Fishback, Jennifer Carroll Foy, and Hala Ayala, Marsh Mansion at Heritage Hunt.

Sat., Nov. 3, 1:00 AM, Chinn Park Library Conference Room – Book Discussion, *The Sea Around Us*, by Rachel Carson.

Nov. 17: Opioid Abuse Prevention Program, with LLI, Manassas Park Community Center, 10:00 AM – 3:30 PM.

Submitted by Pamela Farrand, Sept. 17, 2018.